2020-10-13 Baseline Expectations meeting

Date
13 Oct 2020

Attendees
- Alan Buxey
- Tom Barton
- Pål Axelsson (HKR)
- Meshna Koren
- Christopher Walen
- Shannon Roddy

Goals

Discussion items

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
<th>Who</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5min</td>
<td>welcome</td>
<td>all</td>
<td>• getting comfy, checking Mics etc</td>
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<tr>
<td>50min</td>
<td>action review</td>
<td>all</td>
<td>• discuss introduction paragraph re-working</td>
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</tbody>
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Action items

- introduction text not yet rewritten - this is going to be actioned
- Tom - can we write up a process document, things that need to be done, process cannot be directly given. (Alan - are there any particular parts of process that can be adopted from previous work in InCommon? surely some actions are reproducible)
- Tom - create a doc to be signed up to say 'were going to do this
- Alan - MOU?
- Tom - yes. get federations to sign up...do phase1, phase 2 etc
- Alan - phase 1? is this all the current BE or just some parts?
- Tom - just some parts
- Alan - any particular parts? biggest itches to scratch?
- Tom - errorURL, we missed that one. also contact details in metadata
- Pal - is REFEDS the right place for this?
- Meshna - why do you ask, have another body in mind?
- Pal - REFEDS cannot command...eduGAIN has leverage

who would sign the MOU and how will they see/receive the document?

- Christopher - NIH requirements for MFA etc
- Alan - okay, so we have several docs...process, REFEDS mapping, eduGAIN profile missing parts, MOU.
- Pal - at TechEXTRA one of the worlds biggest funders came along asking for things 
- Christopher - MFA requirement