

# 2020-10-13 Baseline Expectations meeting

## Date

13 Oct 2020

## Attendees

- [Alan Buxey](#)
- [Tom Barton](#)
- [Pål Axelsson \(HKR\)](#)
- Meshna Koren
- Christopher Walen
- Shannon Roddy

## Goals

## Discussion items

Time	Item	Who	Notes
5min	welcome	all	<ul style="list-style-type: none"><li>• getting comfy, checking Mics etc</li></ul>
50min	action review	all	<ul style="list-style-type: none"><li>• discuss introduction paragraph re-working</li></ul>

## Action items

- ☐ introduction text not yet rewritten - this is going to be actioned
- ☐ Tom - can we write up a process document, things that need to be done. process cannot be directly given. (Alan - are there any particular parts of process that can be adopted from previous work in InCommon? surely some actions are reproducible)
- ☐ Tom - create a doc to be signed up to to say 'were going to do this
- ☐ Alan - MOU?
- ☐ Tom - yes. get federations to sign up,...do phase1, phase 2 etc
- ☐ Alan - phase 1? is this all the current BE or just some parts?
- ☐ Tom - just some parts
- ☐ Alan - any particular parts? biggest itches to scratch?
- ☐ Tom - errorURL, we missed that one. also contact details in metadata
- ☐ Pal - is REFEDS the right place for this?
- ☐ Meshna - why do you ask, have another body in mind?
- ☐ Pal - REFEDS cannot command...eduGAIN has leverage

who would sign the MOU and how will they see/receive the document?

- ☐ Christopher - NIH requirements for MFA etc
- ☐ Alan - okay, so we have several docs...process, REFEDS mapping, eduGAIN profile missing parts, MOU.
- ☐ Pal - at TechEXTRA one of the worlds biggest funders came along asking for things ,
- ☐ Christopher - MFA requirement